The Resits and Supplementary Assessment Working Group (Curriculum and Student Progression Committee), headed by Ian Pirie, have been looking at allowing students to sit resit examinations overseas.

This will be implemented for the forthcoming resit examinations. There will be restrictions on who can sit these examinations, where the student can sit the exam and is offered upon agreement from the relevant UoE School.

**Who can use the service?**

* International students and students whose home address is not in the UK
* Visiting Undergraduate Students
* UK national students who are outside the UK for either reasons directly related to their studies.
* Students overseas for any other purpose i.e. holidays, work, voluntary work/internships, travelling etc are not eligible to use this service.

**What does the service offer?**

* Written examinations sat during the August diet (resits and/or first sits) can be sat out with the UK. The service is only available for the August diet.
* The service makes arrangements with the British Council for the exam(s) to be sat simultaneously with the exam(s) held in Edinburgh. The exam(s) is held at a relevant British Council Office and invigilated by British Council staff. The exam paper is securely delivered to the British Council and the completed script is couriered back to Edinburgh.
* Visiting students can sit August exams at their home institution (with the home university’s agreement).
* Exams are only held at British Councils or Home Institutions, no alternative venues or dates/times will be considered.
* The service is offered upon agreement from the relevant UoE School.
* It is also dependent upon the time differences not being prohibitive to these arrangements.
* All arrangements must be made via this service.
* If satisfactory arrangements cannot be made then the student is required to attend the exam in Edinburgh.
* If a student has specific exam concessions (as per a Learning Profile) where possible these will be met but cannot be guaranteed as this is dependent upon arrangement with the relevant British Council Office.

**What does it cost?**

* There is a fee of £100 to use the service (per exam). This covers the University’s administration costs, costs of couriers and British Council charges.
* If the exam is a reassessment then the normal University reassessment fee
* Payment is made in advance of the examination(s) and is not refundable. If a student fails to attend the arranged exam no refund will be applicable.
* If the exam is a reassessment then the normal University reassessment fee will also be charged. The Scholarships and Student Funding Services site (link below) has more information.

[https://www.polopoly.mis.ed.ac.uk:443/preview/2.392/2.3617/2.5249/2.5253/1.59660>
How to request to sit an exam overseas?

Requests can be made via this website and must be made by *01/07/2014*. Late requests will not be accepted.

Deadline for submission of resit paper for delivery overseas

The deadline for submission of these papers will be *Monday 4 August 2014*. This will then allow us time to send all the necessary information out to the relevant host centres.

FAQs

http://www.docs.sasg.ed.ac.uk/registry/exams/faq.htm