TYPES OF DISCLOSURES

There are 3 types of Disclosures available under the Disclosure Scotland Service:

Basic Disclosures
A Basic Disclosure contains details of convictions considered unspent under the Rehabilitation of Offenders Act 1974. They are available to anyone for any purpose, on payment of an appropriate fee. This type of Disclosure is only issued to the applicant. It is not job-specific and may be used more than once.

Standard Disclosures
The intermediate level of Disclosure is the Standard Disclosure. This includes convictions held on central records but includes both spent and unspent convictions. This means that even minor convictions, perhaps dating from years ago, are included on the Disclosure. The Standard Disclosure is available on payment of the appropriate fee, subject to the application first being countersigned by a registered person (usually the potential employer or voluntary organisation). The main categories of occupations etc for which a Standard Disclosure may be required are:

- those involving regular contact with children and vulnerable adults;
- those checked in the interests of national security;
- those involved in the administration of law;
- those applying for firearms; explosives and gaming licences;
- professional groups in health, pharmacy and law;
- senior managers in banking and financial services.

A Standard Disclosure is sent to the applicant, and a copy sent to the relevant registered body.

Enhanced Disclosures
In addition to the details included in Standard Disclosures, Enhanced Disclosures may contain non conviction information which a Chief Constable may choose to disclose, which he feels is relevant to the job or voluntary work sought. This type of Disclosure is available to:

- those who apply for work that regularly involves caring for, training, supervising or being in sole charge of children or vulnerable adults;
- applicants for various gaming and lottery licences;
- those seeking judicial appointment;
- applicants for registration for child minding, day care and to act as foster parents or carers.